

# **Pencil Office Supplies**

www.pencilos.com



### **COMPANY INTRODUCTION**

Pencil Office Supplies is a 100% Emirati owned stationery company established in 2010. We are specialized suppliers of all kinds of office stationery, office equipment's and ink products. The company was started with a guiding principle of providing customers with quality products and great prices. We have built vendor relationships based on the level of quality and service that our clients expect; that translates into competitive pricing and service. This has helped us become the preferred stationery dealer for a growing number of companies in the region in a very short period of time.

We at Pencil are also aware that although prices are important, service is equally important. That is why our Sales and Support team are always available to assist you when questions or problems arise. Whether by phone or in person one of our Sales team is always capable of providing solutions. Pencil also has a dedicated and courteous Delivery Team to ensure your order reaches you on time.

Customer satisfaction is always our top priority and everyone at Pencil strives to achieve that goal in every way.

#### WHY CHOOSE US?

- 100% Emirati owned stationery company
- Qualified approved vendor/ supplier for major government departments and ministries in U.A.E
- Direct importers of stationery products under OEM brand Enpitsu.
- Importers, authorized distributors and chosen channel partners for various international brands of stationery products.
- ERP based accounting system and inventory management system.
- Best in industry logistics and infrastructure facilities.
- Operating our of a 15,000 Sq. Ft. warehouse in the heart of Abu
  Dhabi city which helps in faster delivery to our customers.
- Highly experienced in dealing with large organizations both in government and private sector.
- Daily delivery across all the seven emirates.
- Ability to execute orders of any value and size.
- Dedicated account executives and coordinators .



ARIBA ID - AN01395096726 D.U.N.S NO - 561191929

#### **BRANDS WE DEAL IN**





































































































Our range of products is limited only by your imagination and all enquiries for specials are welcome.













Tel: +971 2 4437911 Fax: +971 2 4437922 Email: info@pencilos.com

## **LOCATION MAP**



